

CHECK-IN/CHECK-OUT RENTAL PROPERTY INSPECTION

NAME _____ DATE _____
ADDRESS _____
KEYS GIVEN _____ KEYS RETURNED _____
STOVE _____ DRIP PANS _____ DRAWER _____ BROIL PAN _____
OVEN _____ ANY CHIPS _____ LIGHT/FAN _____
REFRIGERATOR _____ FREEZER _____ LIGHT BULB _____
RANGE HOOD _____ UNDER HOOD _____ DISPOSAL _____
DISHWASHER/RIM _____ WASHER/DRYER _____
KITCHEN COUNTERTOPS _____ BURNS _____ CHIPS _____ CUTS _____
KITCHEN SINKS _____ CHIPPED _____ UNDERNEATH SINK _____
KITCHEN TILE/LINEOLEUM _____ SWEEP _____
MAIN BATHROOM _____ #2 BATH _____
#3 BATH _____ OTHER _____
SINKS _____ CHIPPED _____
TILE/LINEOLEUM _____ OTHER COMMENTS _____
COUNTERTOPS _____ CHIPPED _____ BURNS _____ CUTS _____
ALL DOORS _____
PAINT _____
JUST PAINTED _____ HOLES IN WALLS _____
CARPENTRY _____
ANY STAINS _____ HOLES _____
BURNS _____ JUST CLEANED _____
WALLPAPER _____
PANELING/WOOD _____
WINDOWS _____ CRACKED/BROKEN _____
WINDOW SILLS _____
DRAPES _____
STORM WINDOWS/DOORS _____
SCREENS _____ BLINDS _____
FIREPLACE/WOOD BURNING STOVE _____
SCREEN _____ GLASS _____ TOOLS _____
GRATE _____ CLEANED OUTSIDE/INSIDE _____
GARAGE _____ SWEEP _____ OIL STAINS _____ OTHER _____
ITEMS IN GARAGE _____ GARAGE DOOR OPENER _____
GARAGE OPENER CONTROLS GIVEN _____ RECEIVED _____
DRIVEWAY _____
FENCES _____ GATES _____
LANDSCAPING _____
LAWN CUT _____ SNOW SHOVELED _____ PET REMOVAL _____
TRASH REMOVAL _____ LIGHT FIXTURES _____
LIGHT BULBS _____
OTHER COMMENTS _____
OVERALL CONDITION _____
CLEANING SERVICE _____

APPROVED _____ 200 _____ TENANT _____

OWNER/AGENT _____ TENANT _____

**Except for normal wear and tear, any cleaning or repairs that must be done to get property in condition as stated above, upon your vacancy, will be charged from your security deposit. Do not use molley bolts in hanging pictures!! Any plant hooks put up, must be left, trash must be removed.